



## **STEWARDSHIP ONTARIO'S PRIVACY POLICY**

### **PRIVACY NOTICE**

We treat the privacy of all persons and companies dealing with our company seriously. As such, we wish to declare our policies for collecting, using, securing and sharing non-public, and personal information. These privacy principles apply to information respecting individuals and information respecting stewards.

### **BASIC PRIVACY PRINCIPLES**

We do not sell steward's information.

We do not provide stewards' information to persons or organizations outside our group of companies for their marketing purposes.

We require, by contract, that any person or organization providing products or services to any of our stewards or employees on our behalf will protect the confidentiality of such information.

We limit the information that we collect to that necessary for our business.

Any financial information that we receive is kept confidential. Our employees who have access to financial information of stewards are made aware that it is confidential. Each employee must certify annually that he or she has maintained the confidentiality of the information entrusted to him or her.

We do not communicate the private financial or statistical data of our stewards with other stewards.

Stewardship Ontario takes every precaution to protect your information and uses technological safeguards such as 128-bit Secure Socket Layer (SSL) encryption technologies. While no safeguards can be considered 100% secure, Stewardship Ontario has adopted stringent restrictions to safeguard your information and have adopted the highest level of industry security standards.